

**Report to: Portchester Crematorium Joint Committee**

**Date: 12 December 2022**

**Report of: Ian Cousins Property Manager**

**Subject: Report on the Repairs and Renewal Programme**



Ref	Item Description	Cost £	Commentary
2006	Water Feature Feasibility	8,750	We are developing a scheme to replace the existing water feature with an area of contemplation and revised exit arrangements from the chapels. Details will be provided in a report to the March 2023 Joint Committee meeting.
2106	Staff Area Improvements	10,000	Works on hold whilst Cremator Replacement scheme is developed.
2107	Waiting Room Refurbishment	30,000	Tenders now received and under discussion with contractors.
2108	Signage	20,000	Development is on-going with this requirement.
2109	North Chapel Enhancement Programme	17,215	Works complete and invoiced.
2111	Security Improvements	1,826	Works complete and invoiced.
2112	Feasibility into Cremator Replacement	50,000	Initial feasibility completed and reported to the September Joint Committee meeting. Investigations now underway into the detailed requirements for the new cremators with equipment and building surveys underway.
2113	Roof Repairs / Improvements	25,000	This requirement is being reviewed alongside the Cremator Replacement and Fountain Feasibility Study to understand the phasing of each element of works.
2114	Chapel Entrance Resurfacing	30,000	Works now ordered and we are waiting a start date.
2115	External Redecoration	25,000	Works delayed until Spring 2023.

2116	Lighting Upgrade	75,000	Works delayed until Spring 2023.
2117	Bulk Store for Grounds Maintenance	15,000	Programmed for 2023 / 2024
2118	Garden Shelter Maintenance	10,000	Programmed for 2023 / 2024
2119	Garden Memorial Installation	50,000	Programmed for 2023 / 2024
2120	Garden of Contemplation Design	40,000	Programmed for 2023 / 2024
2121	Cremator Replacement	3,000,000	Programmed for 2023 / 2024

Note – This report provides details on the significant projects being undertaken at the Crematorium with any day to day or completed projects omitted.

**Recommendation - That the report be noted**

*Ian Cousins*  
**Property Manager**